

# Arizona State Wildfire Qualification Review Committee

MINUTES February 28, 2017

1000-1230

Conference Call

MEETING CALLED BY	Susan Burger, AZSF Training Specialist
TYPE OF MEETING	Qualifications Review Meeting
COMMITTEE MEMBER ATTENDEES	AZ State Forestry: Tony Sciacca, Susan Burger, Jack Upchurch (for S Millert), Dan Colgan (for J Truett), Russ Shumate A1S Northern District: None A2S Northeast District: Randy Chevalier-Timber Mesa FD A3S Southeast District: Mark South – Tubac FD A4S Central District: Bob Arthur – Tri City FD, Al DiBenedetto – Scottsdale FD A5S Northwest District: Harley Harmon – Mohave Valley FD
COMMITTEE MEMBERS ABSENT	AZ State Forestry: Aaron Green, Gene Beaudoin, Steve Millert, John Truett Northern District: Jayson Coil-Sedona FD Northeast District: Dennis Stern-Timber Mesa FD Southeast District: Dugger Hughes – Northwest FD, Stu Rodeffer – Northwest FD, Al Kingsley – Tubac FD Central District: None Northwest District: Todd Abel – Central Arizona FD
CHAINSAW REPRESENTATIVE	JD Ottman available by phone
GUESTS	Steve Estelle - DFFM Southwest District, August Foreman – Highland FD, Art Gonzales – Phoenix FD, Tony Grainger - Tri City FD, PJ Lingley – Pinewood FD

## ITEM #1 Discussion Items

- **Chain Saw Information:**
  - \* The Chain Saw policy requires all Fallers to maintain current certification for CPR/1<sup>st</sup> Aid. Every person with a Faller or Faller Trainee qualification, who is issued a Red Card from AZ Department of Forestry and Fire Management (i.e. Susan issues your red card) must submit documentation for current CPR/1<sup>st</sup> Aid no later than Feb 15, 2017. Faller or Faller Trainee qualifications will not be included on any AZ DFFM issued red card without documentation for CPR/1<sup>st</sup> Aid after March 1, 2017.
- **Discussion & Proposed Revisions/Clarifications to Committee By-Laws or the SOG 804:**
  - \* **Membership:** Revisions have been made to the signed Committee By-Laws that will impact the Qualification Review Committee membership. The Committee Membership will include the AZ DFFM Training Officer & Training Specialist, the District Manager from each of the 5 districts and two local fire department/district representatives from each of the AZ DFFM areas. Each member will be a full member and there will be no alternate members. Anyone who is interested in being considered for committee membership should send a letter of interest to their District Manager w/ a cc: including the Training Officer (Tony Sciacca) and the Training Specialist (Susan Burger). The District Managers have been asked to submit the names of interested persons to the Training Officer prior to the Committee Meeting in January.
  - \* **Crosswalk Matrix:** The Committee discussed including a statement in the committee by-laws and/or the State Policy 804 to address the role of the Gap Training within AZ DFFM. This statement will include direction for reviewing records when personnel are requesting to transfer their training records from other States who have completed gap training courses.
  - \* **Course Competencies:** AZ DFFM does not use a system for crediting "competencies" for missing training certifications based on experience, advanced training, or any other avenue. If a person does not have a required certificate they must complete the course again or follow the guidance already outlined in the committee by-laws
  - \* **Revision to ICT5 Experience Requirements:** Currently, Policy 804 requirement states that, to be qualified, the person must complete two Type 5 Wildland Incidents and have 2 separate evaluators. Several revisions were discussed and all will be taken into consideration when the revision is included in the next edition of the Policy 804.
  - \* **FFT2 Qualification Expiration:** Completing the required training for FFT2 (S-130/190, L-180, ICS-100, IS-700) meets the qualification requirements for a FFT2. In other words, when the training has been successfully completed, they are qualified as FFT2. The qualification will expire 5 years after the training is complete. Currency for the position can be maintained by successful performance in that position within the given timeframe (or successful performance in positions identified in the 310-1). Completing the RT-130 is not considered "successful performance in the position."
  - \* **Wildland Fire Investigator:** There are currently no training or experience requirements for the initiation of the Wildland fire Investigator (INVF) taskbook. The Committee proposed having the completion of S-130/190, L-180, ICS-100 & IS-700 be required to initiate INVF and adding S-290 as a requirement to be qualified in the position.
- **The Committee Recommends completing the "Other Training Which Supports Development of Knowledge and Skills" for each position as outlined in the 310-1**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>Post Committee By-Laws and Policy 804 to azsf.gov website</li> <li>Post Chain Saw Policy to azsf.gov</li> </ul>	Susan Burger/Tony Sciacca Susan Burger/Tony Sciacca	December 2016 December 2016

ITEM #2	<b>File Reviews</b>
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REQUESTS/ CONCLUSIONS	<ul style="list-style-type: none"> <li><b>ASHCRAFT, Chad – Pinetop FD:</b> Completed ENGB qualification requirements – Approved</li> <li><b>EGURROLA, Andres – Tubac FD:</b> Completed ENGB qualification requirements – Approved</li> <li><b>FUNKA, Dea – DFFM DVO:</b> Initiate PSC3(t) taskbook – Approved</li> <li><b>GREEN, Barry – Pinetop FD:</b> Completed STPS qualification requirements – Approved</li> <li><b>GRIEGO, Steve – DFFM Northern:</b> (1) Initiate TFLD(t) taskbook – Approved (A. Green interim approval 11/12/16) (2) Initiate FAL1(t) taskbook – Approved.</li> <li><b>HUDDLESTON, Eric – DFFM Southeast:</b> Initiate FAL2(t) taskbook – Approved</li> <li><b>HYER, Bryan – Heber-Overgaard FD:</b> Initiate ENGB(t) – Approved</li> <li><b>LUTRICK, Troy – Avondale FD:</b> Initiate PSC1(t) taskbook – Approved</li> <li><b>MEEK, James – Pinetop FD:</b> Initiate ENGB(t) taskbook – Approved</li> <li><b>OLTROGGE, Paul – Flagstaff FD:</b> Initiate DIVS(t) taskbook – Approved</li> <li><b>QUINTERO, Steve – Mayer FD:</b> Completed ENGB qualification requirements – Approved</li> <li><b>REID, Tiffany – Black Canyon City FD:</b> (1) Initiate LSC3(t) taskbook – Approved (2) Initiate MEDL(t) – Approved</li> <li><b>ROVA, Billy – Timber Mesa FD:</b> (1) Completed FAL2 qualification requirements – Approved (2) Initiate FAL1(t) taskbook – Approved</li> <li><b>SANDERS, Paul – Flagstaff FD:</b> Completed ENGB qualification requirements – Approved</li> <li><b>SAYLER, Jon – Fry FD:</b> (1) File Review for ENGB(t) – Approved (2) File review for FAL2 – Approved (3) Completed ENGB qualification requirements – Approved</li> <li><b>SUMMERFELT, Paul – Flagstaff FD:</b> Completed ACDR qualification requirements – Approved</li> <li><b>VAN SLYKE, Zack – Alpine FD:</b> (1) Completed ENGB qualification requirements – Approved</li> <li><b>WALTER, Jay – Daisy Mountain FD:</b> Completed IARR – Not Approved. Tabled until discussions occur between Tony Sciacca and State Office</li> <li><b>ZAMBECK, Chris – Summit FD:</b> Completed ENGB qualification requirements – Approved</li> </ul>
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	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>Update IQS/ROSS according to results</li> </ul>	Susan Burger	March 10, 2017

NEXT MEETING	<p style="text-align: center;"><b>Next Meeting April 7, 2017</b></p> <p style="text-align: center;"><b>Friday March 20th is the deadline for requests to be included on the agenda for the Qualification Review Meeting on April 7th.</b></p> <p><b>If you would like to submit a request for the Qualification Review Committee please contact Susan Burger at <a href="mailto:azredcards@azsf.gov">azredcards@azsf.gov</a> or 623-474-1451 to have your request added to the agenda for the next Committee meeting. Thank You. SB</b></p> <p><b>If you were approved to initiate a new task book please send a copy of the initiation page (the task book cover sheet) to Susan Burger. IQS, ROSS, &amp; your Red Card will not be updated with the new trainee position until the Cover Page is received.</b></p>
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